

# **Election Guide for Jurisdictions - Election Year 2015 -**



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**(360) 385-9118**

TO: Jefferson County Jurisdictions,

RE: Election Year 2015

We are pleased to provide some “guidelines” for filing resolutions for the year 2015. The Revised Code of Washington citations are offered as references for additional research. The material contained herein may change due to new legislation, judicial determination or rule changes.

Within the pages of this guide you will find information pertaining to:

- Filing a Resolution and Ballot Title – RCW’s
- Cover page for Filing a Resolution (recommended by Jefferson County)
- Bond and Levy Validation (State Constitution)
- Local On-line Voters’ Guide Information
- Establishing Committees “For” and “Against” a Local Measure (optional with on-line voters’ guide)
- “For” and “Against” Committee Member Form (optional with on-line voters’ guide)
- “For” and “Against” Statements (optional with on-line voters’ guide)
- Voter Data Request
- 2015 Election Calendar
- Validation requirements for 2015 (based on the votes cast by jurisdiction in the 2014 General Election)

Please contact me if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Betty Johnson".

Betty Johnson  
Election Coordinator  
[bettyj@co.jefferson.wa.us](mailto:bettyj@co.jefferson.wa.us)  
(360) 385-9117

## **RCW 29A.36.071**

### **Local measures — Ballot title — Formulation — Advertising.**

- (1) Except as provided to the contrary in RCW [82.14.036](#), [82.46.021](#), or [82.80.090](#), the ballot title of any referendum filed on an enactment or portion of an enactment of a local government and any other question submitted to the voters of a local government consists of three elements: (a) An identification of the enacting legislative body and a statement of the subject matter; (b) a concise description of the measure; and (c) a question. The ballot title must conform with the requirements and be displayed substantially as provided under RCW [29A.72.050](#), except that the concise description must not exceed seventy-five words; however, a concise description submitted on behalf of a proposed or existing regional transportation investment district may exceed seventy-five words. If the local governmental unit is a city or a town, the concise statement shall be prepared by the city or town attorney. If the local governmental unit is a county, the concise statement shall be prepared by the prosecuting attorney of the county. If the unit is a unit of local government other than a city, town, or county, the concise statement shall be prepared by the prosecuting attorney of the county within which the majority area of the unit is located.
- (2) A referendum measure on the enactment of a unit of local government shall be advertised in the manner provided for nominees for elective office.
- (3) Subsection (1) of this section does not apply if another provision of law specifies the ballot title for a specific type of ballot question or proposition.

## **RCW 29A.36.080**

### **Local measures — Ballot title — Notice.**

Upon the filing of a ballot title of a question to be submitted to the people of a county or municipality, the county auditor shall provide notice of the exact language of the ballot title to the persons proposing the measure, the county or municipality, and to any other person requesting a copy of the ballot title.

## **RCW 29A.36.090**

### **Local measures — Ballot title — Appeal.**

If any persons are dissatisfied with the ballot title for a local ballot measure that was formulated by the city attorney or prosecuting attorney preparing the same, they may at any time within ten days from the time of the filing of the ballot title, not including Saturdays, Sundays, and legal holidays, appeal to the superior court of the county where the question is to appear on the ballot, by petition setting forth the measure, the ballot title objected to, their objections to it, and praying for amendment of it. The time of the filing of the ballot title, as used in this section in determining the time for appeal, is the time the ballot title is first filed with the county auditor.

A copy of the petition on appeal together with a notice that an appeal has been taken shall be served upon the county auditor and the official preparing the ballot title. Upon the filing of the petition on appeal, the court shall immediately, or at the time to which a hearing may be

adjourned by consent of the appellants, examine the proposed measure, the ballot title filed, and the objections to it and may hear arguments on it, and shall as soon as possible render its decision and certify to and file with the county auditor a ballot title that it determines will meet the requirements of this chapter. The decision of the superior court is final, and the ballot title or statement so certified will be the established ballot title. The appeal must be heard without cost to either party.



**Jefferson County** WASHINGTON

## Resolution Cover Sheet - Recommended

This form is recommended to accompany each original or certified copy of the resolution. Contact person or persons should have the authority and be available to answer questions.

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### District Information:

Name of District: \_\_\_\_\_

District Address: \_\_\_\_\_

Date of Election: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

2<sup>nd</sup> Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

2<sup>nd</sup> Contact Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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### Attorney for District:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

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### Other Information:

Type of Election (levy, bond, lid lift, etc.): \_\_\_\_\_

Please state the pass / fail requirement for this measure (i.e., Simple Majority, 60%, etc.) as determined by your legal counsel, together with applicable statutory references: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

Return this form ***with the original resolution*** to Jefferson County Auditor's Office:

1820 Jefferson St (PO Box 563), Port Townsend WA 98368

Contact info: (360) 385-9117 / [bettyj@co.jefferson.wa.us](mailto:bettyj@co.jefferson.wa.us)

## Local On-line Voters' Guide

Jefferson County provides an on-line voters' guide for all elections on our website at <https://wei.sos.wa.gov/county/jefferson/en/pages/default.aspx> or go to [www.co.jefferson.wa.us](http://www.co.jefferson.wa.us) and click on Elections. Jurisdictions with measures or candidates on the ballot are automatically included in the on-line voters' guide.

The full text of a resolution calling for an election will not be included in the guide. Printed copies are available and will be provided upon request.

For each measure, the on-line voters' guide will include:

- Official ballot title.
- Explanatory statement.

The following is recommended but not required for an on-line voters' guide (only required if we provided a printed voters' pamphlet)

- Committee contact information, if submitted.
- "For" and "Against" statements if submitted.
- Rebuttal statements if submitted.

Although **the following RCW only applies to counties that provide a printed voters' pamphlet**, we encourage jurisdictions to provide "For" and "Against" information so the voting public can make an informed decision. The following is recommended but not required for Jefferson County Jurisdictions.

## RCW 29A.32.280

### **Arguments advocating approval or disapproval — Preparation by committees.**

For each measure from a unit of local government that is included in a local voters' pamphlet, the legislative authority of that jurisdiction shall, not later than forty-five days before the publication of the pamphlet, formally appoint a committee to prepare arguments advocating voters' approval of the measure and shall formally appoint a committee to prepare arguments advocating voters' rejection of the measure. The authority shall appoint persons known to favor the measure to serve on the committee advocating approval and shall, whenever possible, appoint persons known to oppose the measure to serve on the committee advocating rejection. Each committee shall have not more than three members, however, a committee may seek the advice of any person or persons. If the legislative authority of a unit of local government fails to make such appointments by the prescribed deadline, the county auditor shall whenever possible make the appointments.



## **"For" and "Against" Committee Members Form**

**Return the completed form by the election resolution deadline.**

Name of Jurisdiction Submitting Measure: \_\_\_\_\_

Jurisdiction Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

- Committee member names will be listed in the on-line voters' guide in the same order they are listed on this form.
- Jurisdiction and committee member contacts must remain available throughout the submittal process.
- Committee email and website addresses must be functional when submitting this form.
- At least one type of committee contact (phone, email, or website) must be checked below to be included in the on-line voters' guide.

### **Questions?**

Contact Jefferson County Election Coordinator, Betty Johnson (360) 385-9117;  
[bettyj@co.jefferson.wa.us](mailto:bettyj@co.jefferson.wa.us)

**Check the red box** if you want this information included in the on-line voters' guide.

### **"For" Committee**

**1<sup>st</sup> Committee Member** is responsible for contact with Election Coordinator on behalf of the committee.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ ☐

Email: \_\_\_\_\_ ☐

Website: \_\_\_\_\_ ☐

Committee Name: \_\_\_\_\_

#### **2<sup>nd</sup> Committee Member:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### **3<sup>rd</sup> Committee Member:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### **"Against" Committee**

**1<sup>st</sup> Committee Member** is responsible for contact with Election Coordinator on behalf of the committee.

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ ☐

Email: \_\_\_\_\_ ☐

Website: \_\_\_\_\_ ☐

Committee Name: \_\_\_\_\_

#### **2<sup>nd</sup> Committee Member:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

#### **3<sup>rd</sup> Committee Member:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

## **“For” and “Against” Statements**

### **Length**

Each statement must be **150** words or less, in block paragraph form.

If a “For” or “Against” statement is received that exceeds the applicable word limit the committee will be notified by email and asked to delete words, paragraphs or sentences. Only deletions are allowed. No changes or additions to the statement will be allowed.

If a contact person cannot be reached, or does not respond, within a reasonable amount of time the statement will be shortened by deleting full sentences from the end until the limit is reached.

### **Format**

Up to four headings may be used to summarize and identify major arguments or portions of the statement for the convenience of the reader. Headings may not exceed 15 words each and will be printed in bold type. Headings shall not be included in the computation of the number of words in the statement.

*Italics* may be used to emphasize specific words or statements. Any other formatting, such as all caps, bold, or underlining, will be changed to appear in *italics*.

The use of lists or bullets is not allowed. Lists or bullets will be converted to block paragraph, with a semicolon to separate each item.

Committee member names, a contact phone number, an email address, and/or website address will be included, but are not included in the 150 word count. At least one method of contact (phone, email, website address) must be provided.

### **Content**

Pursuant to RCW 29A.32.230, the Elections Division may reject any material submitted for publication. These materials include, without limitation, explanatory statements, “For” or “Against” statements, rebuttal statements, or contact information that:

- Is obscene;
- Is libelous;
- Contains a commercial advertisement;
- Contains matter not limited to the candidate himself or herself or to the measure or political office; or
- Contains matter that is otherwise inappropriate or that does not comply with applicable law.



## **Rebuttal Statements**

If both “For” and “Against” statements are submitted, the Election Coordinator will email the text of the statement to the spokesperson for the opposing committee listed on the committee appointment form. An email address is required for the spokesperson.

Rebuttal statements are not required; however, it gives each committee an opportunity to provide a response to the opposing statement.

The failure of a committee to submit a “For” or “Against” statement will disqualify the committee from submitting a rebuttal statement.

### **Length**

Rebuttal statements must be **75** words or less, in block paragraph form.

If the rebuttal statement exceeds the applicable word limit, it will be shortened by deleting full sentences from the end until the limit is reached.

### **Format**

No headings may be used in rebuttal statements.

*Italics* may be used to emphasize specific words or statements. Any other formatting, such as all caps, bold, or underlining, will be changed to appear in *italics*.

The use of lists or bullets is not allowed. Lists or bullets will be converted to block paragraph, with a semicolon to separate each item.

### **Content**

Rebuttal statements may not interject new issues or arguments and are limited to addressing issues and arguments raised in the opposing argument.

### **How to Submit “For” and “Against”, and Rebuttal Statements**

Email to: [bettyj@co.jefferson.wa.us](mailto:bettyj@co.jefferson.wa.us)

## **General Provisions Applicable to All Statements**

The contents of candidate statements, explanatory statements, “For” or “Against” statements and rebuttal statements are the sole responsibility of the authors and do not represent the position of the Auditor or Jefferson County regarding the measure or of any material contained therein; nor are the Auditor or Jefferson County responsible for the validity or accuracy of the statements.

Statements should be edited and prepared as carefully as one would edit and prepare a resume. Spelling, grammar and punctuation errors will not be corrected. Statement content will be printed exactly as received, as long as it complies with format specifications.

Be sure the campaign contact email, web address, or phone number to be included in the on-line voters' guide is accurate and functional when submitted.

After submittal, all statements are final and may not be amended.

#### **Public Inspection of Statements RCW 29A.32.100**

Statements submitted for publication in the on-line voters' guide are not available for public inspection or copying until all statements pertaining to the specified ballot measure have been received. Requests for public inspection of arguments or statements shall be made in the same manner as requests for public records.

#### **Rejection and Appeal RCW 29A.32.230**

The Election Division may reject any material submitted for inclusion in the on-line voters' guide. These materials include, without limitation, candidate statements, explanatory statements, "For" or "Against" statements, rebuttal statements and contact information.

If an explanatory statement, candidate statement, "For" or "Against" statement, rebuttal statement or contact information is rejected by the Election Division, a written notice of rejection shall be sent to the proponent by email not more than 48 hours after receipt thereof and shall set forth specific grounds for rejection.

#### **Appeal**

The proponent of a candidate statement, explanatory statement, "For" or "Against" statement or rebuttal statement or contact information may appeal the Election Division's decision to reject. A written notice of appeal shall be submitted to the Auditor by email not more than 48 hours after the notice of rejection was sent and shall set forth the specific grounds for appeal. The Auditor shall issue a written decision granting or denying the appeal by email not more than 48 hours after receiving the notice of appeal. The decision of the Auditor to grant or deny an appeal shall be final.

If material is rejected, the on-line voters' guide will reflect the original submitted material with the rejected material omitted and the appropriate space left blank.

## **Bond and Levy Validation - State Constitution, Article VII, Section 2**

**LIMITATION ON LEVIES.** Except as hereinafter provided and notwithstanding any other provision of this Constitution, the aggregate of all tax levies upon real and personal property by the state and all taxing districts now existing or hereafter created, shall not in any year exceed one percent of the true and fair value of such property in money. Nothing herein shall prevent levies at the rates now provided by law by or for any port or public utility district. The term "taxing district" for the purposes of this section shall mean any political subdivision, Municipal Corporation, district, or other governmental agency authorized by law to levy, or have levied for it, ad valorem taxes on property, other than a port or public utility district. Such aggregate limitation or any specific limitation imposed by law in conformity therewith may be exceeded only as follows:

(a) By any taxing district when specifically authorized so to do by a majority of at least three-fifths of the voters of the taxing district voting on the proposition to levy such additional tax submitted not more than twelve months prior to the date on which the proposed initial levy is to be made and not oftener than twice in such twelve month period, either at a special election or at the regular election of such taxing district, at which election the number of voters voting "yes" on the proposition shall constitute three-fifths of a number equal to forty percent of the total number of voters voting in such taxing district at the last preceding general election when the number of voters voting on the proposition does not exceed forty percent of the total number of voters voting in such taxing district in the last preceding general election; or by a majority of at least three-fifths of the voters of the taxing district voting on the proposition to levy when the number of voters voting on the proposition exceeds forty percent of the number of voters voting in such taxing district in the last preceding general election. Notwithstanding any other provision of this Constitution, any proposition pursuant to this subsection to levy additional tax for the support of the common schools or fire protection districts may provide such support for a period of up to four years and any proposition to levy an additional tax to support the construction, modernization, or remodeling of school facilities or fire facilities may provide such support for a period not exceeding six years. Notwithstanding any other provision of this subsection, a proposition under this subsection to levy an additional tax for a school district shall be authorized by a majority of the voters voting on the proposition, regardless of the number of voters voting on the proposition;

(b) By any taxing district otherwise authorized by law to issue general obligation bonds for capital purposes, for the sole purpose of making the required payments of principal and interest on general obligation bonds issued solely for capital purposes, other than the replacement of equipment, when authorized so to do by majority of at least three-fifths of the voters of the taxing district voting on the proposition to issue such bonds and to pay the principal and interest thereon by annual tax levies in excess of the limitation herein provided during the term of such bonds, submitted not oftener than twice in any calendar year, at an election held in the manner provided by law for bond elections in such taxing district, at which election the total number of voters voting on the proposition shall constitute not less than forty percent of the total number of voters voting in such taxing district at the last preceding general election. Any such taxing district shall have the right by vote of its governing body to refund any

general obligation bonds of said district issued for capital purposes only, and to provide for the interest thereon and amortization thereof by annual levies in excess of the tax limitation provided for herein. The provisions of this section shall also be subject to the limitations contained in Article VIII, Section 6, of this Constitution;

(c) By the state or any taxing district for the purpose of preventing the impairment of the obligation of a contract when ordered so to do by a court of last resort. [**AMENDMENT 101**, 2007 Engrossed House Joint Resolution No. 4204, pp 3143-3145. Approved November 6, 2007.]

**The above was copied directly from the State Constitution. The next page has a more comprehensive explanation of Levy and Bond Validation Requirements.**

Passing a levy or bond issue isn't always a simple matter of "majority rules." State law requires a "60% super majority" for bond issues and some types of levies to pass. Other levies such as levy lid lifts and school levies only require a simple majority.

### **Levy Validation for Schools**

The passage of Engrossed House Joint Resolution 4204 in November of 2007 changed the constitutional requirement as it relates to school district levy elections. A school district levy requires a simple majority to pass.

### **Levy Validation (excluding school levies)**

Levy issues must meet two separate criteria to pass.

- First, they must validate. The number of "Yes" votes must equal 24% (60% of the 40%) of the voters who cast a ballot in the last general election.
- Second, the issue must receive a 60% favorable majority, or 60% of the ballots cast are "Yes" votes.

#### **Example – Levy Validation**

If there were 10,000 votes cast in the last general election for the district, to pass the levy issue:

- The district must have a minimum turnout of at least **2,400 YES votes.**

$(10,000 \times 40\% = 4,000)$

$(4,000 \times 60\% = 2,400)$

#### **Plus**

- At least **60%** of the voters must vote **YES.**

### **Bond Validation**

Bond issues must meet two separate criteria to pass.

- First, they must validate. The voter turnout must equal 40% of the voters who cast a ballot in the last general election.
- Second, the issue must receive a 60% favorable majority, or 60% of the ballots cast are "Yes" votes. So, a bond measure could get the required percentage of "Yes" votes, but could still fail if not enough people vote in the election.

#### **Example – Bond Validation**

If there were 10,000 votes cast in the last general election for the district, to pass the bond issue:

- The district must have a minimum turnout of at least **4,000 TOTAL voters.**

$(10,000 \times 40\% = 4,000)$

#### **Plus**

- At least **60%** of the voters must vote **YES.**

### **Validation Summary**

Following certification of the General Election each year, the validation summary will be mailed to each district.



## District Validation Report

### Nov 4 2014 General Election - 11/04/2014

District	Total	Total Voted	40%	60%Valida
0-0 County of Jefferson	22,868	16,128	6,452	3,872
CON 6-0 Congressional District 6	22,868	16,128	6,452	3,872
LEG24-0 Legislative District 24	22,868	16,128	6,452	3,872
COM 1-0 County Commissioner District 1	7,870	5,510	2,204	1,323
COM 2-0 County Commissioner District 2	7,484	5,255	2,102	1,262
COM 3-0 County Commissioner District 3	7,514	5,363	2,146	1,288
PTOWN-0 City of Port Townsend	7,241	5,103	2,042	1,226
CEM 1-0 Brinnon Cemetery District No. 1	967	671	269	162
CEM 2-0 Quilcene Cemetery District No. 2	1,300	940	376	226
CEM 3-0 Gardiner Cemetery District No. 3	334	221	89	54
SCH 20-0 Queets / Clearwater School District No. 20	105	43	18	11
SCH 46-0 Brinnon School District No. 46	967	671	269	162
SCH 48-0 Quilcene School District No. 48	1,300	940	376	226
SCH 49-0 Chimacum School District No. 49	8,580	6,023	2,410	1,446
SCH 50-0 Port Townsend School District No. 50	11,494	8,211	3,285	1,971
SCH323-0 Sequim School District No. 323	280	192	77	47
SCH402-0 Quillayute Valley School District No. 40	142	48	20	12
TRA1-0 Transit District 1	22,868	16,128	6,452	3,872
WTR 1-0 Paradise Bay Water District No. 1	137	87	35	21
WTR 2-0 Brinnon Water District No. 2	10	8	4	3
PORT1-0 Port of Port Townsend Commissioner Distr	7,870	5,510	2,204	1,323
PORT2-0 Port of Port Townsend Commissioner Distr	7,484	5,255	2,102	1,262
PORT3-0 Port of Port Townsend Commissioner Distr	7,514	5,363	2,146	1,288
PPT-0 Port of Port Townsend	22,868	16,128	6,452	3,872
PUD1-0 Public Utility District - Commissioner	7,870	5,510	2,204	1,323
PUD2-0 Public Utility District - Commissioner N	7,484	5,255	2,102	1,262
PUD3-0 Public Utility District - Commissioner N	7,514	5,363	2,146	1,288
PUDALL-0 Public Utility District	22,868	16,128	6,452	3,872
HSP 1-0 West (Forks) Jefferson County Hospital D	247	91	37	23
HSP 2-0 East Jefferson County Hospital District	22,621	16,037	6,415	3,849
FIR 1-0 Chimacum / Cape George Fire District No.	8,482	5,900	2,360	1,416
FIR 2-0 Quilcene Fire District No. 2	1,400	1,008	404	243
FIR 3-0 Port Ludlow Fire District No. 3	3,841	2,890	1,156	694
FIR 4-0 Brinnon Fire District No. 4	967	671	269	162
FIR 5-0 Discovery Bay Fire District No. 5	355	243	98	59
FIR 7-0 Clearwater Fire District No. 7	26	22	9	6
FIRCJ1-0 Clallam-Jefferson Fire Protection Distri	19	9	4	3
FIRCJ3-0 Clallam - Jefferson Fire Protection Dist	334	221	89	54
LIB 1-0 Library District 1	15,627	11,025	4,410	2,646
PRK1-0 Coyle-Thorndyke Park and Recreation Dist	349	258	104	63
PRK2-0 Brinnon Park and Recreation Dist. No. 2	967	671	269	162
PRK3-0 Proposed Port Ludlow Park and Recreation	2,174	1,705	682	410
PRK4-0 Proposed Kala Pt Park and Recreation Dis	721	592	237	143
CSV 1-0 Conservation District 1	15,627	11,025	4,410	2,646

## **Jefferson County Voter Data**

Voter information is available in the form of a txt file or pdf reports. The most current information is available approximately 29 days prior to each election. Data listing voters who have returned their ballots (matchbacks) is also available.

The data includes:

- Voter's name.
- Registered address, city, state, zip.
- Mailing address.
- Precinct number.
- Date of registration.
- Date of birth.
- Voter history for the last five elections.
- A field identifying those who have or have not returned a ballot.

State law does not allow phone numbers or email addresses to be made public.

### **Common Data Requests**

- Data file of all registered voters in the County or in a specific district or precinct.
- Data file of targeted voters who voted in a specific election(s).
- Walking lists which includes voters in address / precinct order. Does not include voter history.
- Data file of voters who have returned their ballot (matchbacks).

To order data or lists

Visit the Election Department in the Auditor's office to place an order or mail your payment, if applicable, with the order form.

Payment, if applicable, is required in advance for all orders. Your order will generally be completed within 24 hours.

### **Restricted Use of Voter Data RCW 29A.08.740**

See restrictions / violations listed directly after request form.

### **Maps**

Maps of the county with precinct information are located on the Jefferson County Website [www.co.jefferson.wa.us](http://www.co.jefferson.wa.us) click on Maps, then Map database and enter Precinct in the search box. Maps can also be purchased from the Jefferson County Auditor's Office.



**Voter Registration Data Order Form & Affidavit**  
**Jefferson County WA**  
**PO Box 563, Port Townsend WA 98368**  
**(360) 385-9119**

Name of requestor: \_\_\_\_\_ Phone No: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Campaign / Organization: \_\_\_\_\_

What would you like to order? (check all that apply)

**1. Select Source**

Voter data \_\_\_\_\_  
Walking list \_\_\_\_\_ Does not include history \_\_\_\_\_  
Labels \_\_\_\_\_ Individual or Household (circle one) \_\_\_\_\_  
Election returns \_\_\_\_\_ Matchbacks from starting date \_\_\_\_\_ to ending date \_\_\_\_\_  
Circle one (daily or cumulative) Circle one (returned or not returned)

**Select Type**

Active Voters \_\_\_\_\_ and/or Inactive Voters \_\_\_\_\_

**2. Select Area**

Countywide \_\_\_\_\_  
Specific district(s) \_\_\_\_\_ District name(s) \_\_\_\_\_  
Specific precinct(s) \_\_\_\_\_ Precinct(s) \_\_\_\_\_  
Voter History \_\_\_\_\_ Last 5 dates \_\_\_\_\_ or list up to 5 specific dates below  
Dates requested: \_\_\_\_\_

**3. Select Format**

Electronic data via email \_\_\_\_\_ Free \_\_\_\_\_ Paper List \_\_\_\_\_ \$0.15/page  
Electronic data on CD \_\_\_\_\_ \$5.00 \_\_\_\_\_ Sheets of Labels \_\_\_\_\_ \$0.25/sheet  
(electronic data is a txt file)

**4. Read and sign**

I understand the County Auditor is required by law to furnish current lists and / or labels of registered voters to any person, upon written request, PROVIDED: That such lists be used for political purposes and **shall not be used for any commercial purposes** (RCW 29A.08.720). I further understand that any violation of RCW 29A.08.720 relating to the use of lists of registered voters is a class C felony punishable by imprisonment in a state correction facility for a period of not more than five years or a fine of not more than ten thousand dollars or both such fine and imprisonment, in addition to possible civil penalties as cited in RCW 29A.08.740.  
Therefore, I hereby certify under penalty of perjury under the laws of the state of Washington that I will not use said records for commercial purposes, or any other purpose prohibited by law.

X \_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Requestor

**For office use only:**

Date received: \_\_\_\_\_ Approved by: \_\_\_\_\_ Date of Delivery: \_\_\_\_\_  
Payment: \_\_\_\_\_ Cash / Check No: \_\_\_\_\_ Order filled by: \_\_\_\_\_  
Order picked up by or delivered to: \_\_\_\_\_



## **Title 29A RCW: Elections**

### **29A.08.740 Violations of restricted use of registered voter data – Penalties – Liabilities.**

(1) Any person who uses registered voter data furnished under RCW 29A.08.720 for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value is guilty of a Class C felony punishable by imprisonment in a state correctional facility for a period of not more than five years or a fine of not more than ten thousand dollars or both such fine and imprisonment, and is liable to each person provided such advertisement or solicitation, without the person's consent, for the nuisance value of such person having to dispose of it, which value is herein established at five dollars for each item mailed or delivered to the person's residence. However, a person who mails or delivers any advertisement, offer, or solicitation for a political purpose is not liable under this section unless the person is liable under subsection (2) of this section. For purposes of this subsection, two or more attached papers or sheets or two or more papers that are enclosed in the same envelope or container or are folded together are one item. Merely having a mailbox or other receptacle for mail on or near the person's residence is not any indication that the person consented to receive the advertisement or solicitation. A class action may be brought to recover damages under this section, and the court may award a reasonable attorney's fee to any party recovering damages under this section.

(2) Each person furnished data under RCW 29A.08.720 shall take reasonable precautions designed to assure that the data is not used for the purpose of mailing or delivering any advertisement or offer for any property, establishment, organization, product, or service or for the purpose of mailing or delivering any solicitation for money, services, or anything of value. However, the data may be used for any political purpose. Where failure to exercise due care in carrying out this responsibility results in the data being used for such purposes, then such person is jointly and severally liable for damages under subsection (1) of this section along with any other person liable under subsection (1) of this section for the misuse of such data.

# 2015 Election Calendar

Candidate filing Period: May 11 – 15, 2015 (two weeks before Memorial Day)

	Feb 10, 2015 Special Election	April 28, 2015 Special Election	Aug 4, 2015 Primary Election	Nov 3, 2015 General Election	Feb 9, <u>2016</u> Special Election
<b>Cutoff for Ballot Resolutions</b> (60 days) Feb / April <b>Special</b> Elections	Dec. 26, 2014	March 13, 2015	—	—	Dec. 11, 2015
<b>Cutoff for Ballot Resolutions</b> <b>Primary</b> – Fri. before filing week <b>General</b> – Day of Primary	—	—	May 8, 2015	Aug. 4, 2015	—
<b>Military &amp; Overseas Mailed</b> <b>Special</b> – 32 days <b>Prim &amp; Gen</b> – 46 days	Jan. 9, 2015	March 27, 2015	June 19, 2015	Sept. 18, 2015	Jan. 8, 2016
<b>Cutoff for</b> <b>Registering to Vote</b> (29 days)	Jan. 12, 2015	March 30, 2015	July 6, 2015	Oct. 5, 2015	Jan. 11, 2016
<b>Ballots Mailed</b> (20 days)	Jan. 21, 2015	April 8, 2015	July 15, 2015	Oct. 14, 2015	Jan. 20, 2016
<b>Cutoff for Registering to Vote</b> <b>In-Person</b> (8 days) <b>(Elections Office ONLY)</b>	Feb. 2, 2015	April 20, 2015	July 27, 2015	Oct. 26, 2015	Feb. 1, 2016
<b>Election is Certified</b> <b>Feb / April</b> – 10 days <b>Primary</b> – 14 days <b>General</b> – 21 days	Feb. 24, 2015	May 12, 2015	Aug. 18, 2015	Nov. 24, 2015	Feb. 19, 2016

We hope you found the information in the “Election Guide for Jurisdictions – Election Year 2015” helpful.

If you have any questions, comments and/or suggestions please don’t hesitate to contact us.

*Comments and suggestions for future publications are encouraged and welcome.*

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